

**COLUMBUS STATE**  
community college



**Community Education and Workforce Development**  
**Transitional Workforce**

# GED Preparation Program

Prospective Student Information

Spring  
Quarter  
2012



## GED Preparation (GED) Program Registration Information

### **SPRING QUARTER 2012 EARLY REGISTRATION:**

January 31-March 16, 2012     \$99 per class

### **SPRING QUARTER 2012 LATE REGISTRATION FEE:**

March 17-27<sup>th</sup>, 2012: \$149 per class

**\*Note: Basic GED Prep classes always \$149**

### **PAYMENTS**

**NO CASH PAYMENTS** in the non-credit registration office. Checks, Money Orders and Credit Cards are accepted.

### **CANCELLED CLASSES and CLASS SCHEDULE CHANGES**

Occasionally, we have to merge class sections. If the class change causes schedule conflicts for you, you can request a refund.

### **REFUNDS**

ALL refund requests **MUST** be made on a "Refund Request Form" by the designated deadline for each quarter. Go to the Non-credit Registration Office (NCR) for more information.

## **STUDENT SERVICES**

### **Academic Advising and New Student Orientation**

Academic Advising and New Student Orientation are required of all new GED students. You must complete both these requirements before you can register or pay for classes.

### **Peer Study Groups**

Peer study groups meet weekly. Current GED students who have successfully completed course work will help you with study skills, discussing class topics in more detail, and homework help.

### **Graduation**

Our next GED Preparation Program Graduation will be held in June, 2012. If you earned your GED here, please contact Jamie Smith, Program Coordinator, for more details.

### **Disability Services**

It is Columbus State policy to provide reasonable accommodations to students with documented disabilities. If you would like to request such accommodations because of a physical, mental or learning disability, please contact the Department of Disability Services, 101 Eibling Hall, 614.287.2570 (V/TTY)".



## GED Preparation (GED) Program

### SPRING 2012 Course Schedule

Course Name	Dates	Times
Language Arts 1	Mon/Wed March 26-May 9	5:30pm - 7:20pm
Math 1	Mon/Wed March 26-May 9	7:30pm - 9:20pm
Language Arts 2	Tues/Thurs March 27-May 10	7:30pm - 9:20pm
Math 2	Tues/Thurs March 27-May 10	5:30pm - 7:20pm
Language Arts 3	Mon/Wed March 26-May 9	7:30pm - 9:30pm
Math 3	Tues/Thurs March 27-May 10	7:30pm - 9:30pm
Language Arts 4	Mon/Wed March 26-May 9	8:30am - 10:30am
Language Arts 4	Tues/Thurs March 27-May 10	5:30pm - 7:30pm
Math 4	Mon/Wed March 26-May 9	5:30pm-7:30pm

**BASIC GED PREP** Classes are scheduled on an as-needed basis on Friday and Saturday mornings. If you would like to pre-register and be placed on the wait list, please contact Jamie Lyn Smith at [jsmti104@csc.edu](mailto:jsmti104@csc.edu) or call (614) 287-5762.

- Class dates and times are subject to change.
- Placement in classes is determined by your scores on the TABE assessment.



**GED Preparation Program**  
**Spring Quarter 2012**

## **Rapid Registration Days**

January 31, February 14, February 28, March 6, March 20, March 27

<b>Rapid Registration Process</b>	
8:00am	Arrive at 315 Cleveland Avenue Non-Credit Registration, room 1090 Register for TABE testing (\$15 fee)
8:30am-12:00noon	Report to the Testing Center, Room 223 Complete TABE placement test.
12:00noon-12:30	Break
12:30pm-2:30pm	New Student Orientation
2:30-4:00pm	Academic Advising (scheduling classes, determining program, reviewing TABE scores)

- **WALK IN:** No appointment necessary, just show up at 8:00am on Rapid Registration Days.
- **ITEMS TO BRING:** You must bring your ID and the \$15 TABE testing fee. ***This office does not accept cash. Pay your fee by check, money order or credit card only.***
- **LATE ARRIVAL POLICY:** Students who arrive after 8:30am or arrive late to Orientation may be asked to reschedule, or may not be able to complete registration in one day.
- **AGE REQUIREMENTS:** Effective January 24, 2012 students under age 19 are no longer eligible to take GED Prep classes. Unfortunately, we cannot make exceptions.

### **Questions?**

**Please contact Jamie Lyn Smith, GED Preparation Program Coordinator**  
**(614) 287-5762 or email [jsmit104@csc.edu](mailto:jsmit104@csc.edu)**